

**WEST OXFORDSHIRE DISTRICT COUNCIL**  
**ENVIRONMENT OVERVIEW & SCRUTINY COMMITTEE**  
**THURSDAY 16 JULY 2015**

**COMMITTEE WORK PROGRAMME 2015/2016**

**REPORT OF THE HEAD OF ENVIRONMENT AND COMMERCIAL SERVICES**

**(Contact: Claire Locke, Tel: (01993) 861344)**

(The decisions on this matter will be resolutions)

**1. PURPOSE**

To provide the Committee with an update on the Work Programme for 2015/2016.

**2. RECOMMENDATIONS**

That the Committee notes the progress with regard to the Work Programme for 2015/2016.

**3. BACKGROUND**

- 3.1. At the meeting of the Committee in June 2015 initial consideration was given to the Work Programme for the year having regard to the approach to scrutiny work adopted by Council, the intention of which was that work programmes should comprise fewer more strategic issues. These would probably be key policy areas either reviewing implemented policies or input to future policy development which the Committee would investigate over several meetings with the aim of adding value.
- 3.2. At that time it was agreed to adopt a “toolkit” approach in deciding whether a major review or Working Party should be implemented. This would initially be completed by the relevant Chairman, Vice Chairman and Strategic Director so as to ensure that all suggested reviews would be subject to a series of criteria before they could proceed.
- 3.3. It is not intended that the ‘toolkit’ be used for small reviews requiring only a brief report. There will still be the opportunity to bring forward one-off reports/papers on particular issues of interest to the Committee outside of the normal Work Programme but it will also be necessary to maintain a general overview of the ways in which external agencies are responding to community concerns including when necessary inviting representatives to attend meetings of the Committee. The inclusion of a standing agenda item for Members questions also provides the opportunity for Members to raise ‘hot topics’.
- 3.4. The Committee is invited to consider progress in respect of the agreed Work Programme for 2015/2016 which is attached as an Appendix to this report.

**4. ALTERNATIVES/OPTIONS**

In accordance with the Constitution of the Council, Committee has the power to investigate any matters it considers relevant to its work area, and to make recommendations to the Council, the Executive or any other Committee or Sub-Committee of the Council as it sees fit.

**5. FINANCIAL IMPLICATIONS**

There are no financial implications arising directly from this report.

## 6. REASONS

To enable the Committee to review its Work Programme.

Claire Locke  
Head of Environment and Commercial Services

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Date: 24 June 2015

Background Papers  
None

	<b>Work Area</b>	<b>Comments</b>	<b>Meeting / Anticipated Completion Date</b>	<b>Originator</b>
<b>1</b>	Waste Contract	The new contract has been in operation since November 2010. Members have agreed that progress should be monitored by the committee.  An update from the contractors was given at the April 2015 meeting.		ENV
<b>2</b>	Flood Prevention	The committee has already undertaken significant work in respect of flooding issues.  At the April 2015 meeting consideration was given to a strategy prepared by Thames Water. Representatives of Thames Water attended the June meeting and a meeting between interested parties is to be arranged on site.	On-going	ENV
<b>3</b>	Thames Water – Infrastructure Issues	During discussions with Thames Water the issue of the adequacy of the sewage infrastructure to meet the requirements of new developments has been raised.  This issue is for the committee to examine in more detail.	On-going	ENV
<b>4</b>	Open Space Grass Cutting	The Environmental Engagement & Landscape Manager gave a presentation at the September 2014 meeting and an update report was received at the November 2014 meeting.  Work with local councils to pilot the provision of maps showing responsibility for grass cutting in parishes is on-going.	On-going	ENV
<b>5</b>	Low Carbon and Environmental Plan	The WODC Low Carbon and Environmental Plan was approved in February 2014.  Members receive an annual update on progress with actions in the plan.	January 2016	ENV

	<b>Work Area</b>	<b>Comments</b>	<b>Meeting / Anticipated Completion Date</b>	<b>Originator</b>
<b>6</b>	Car Park Strategy	At the November 2014 meeting it was requested that the committee be kept advised of progress in respect of the strategy for off street parking. The Head of Environment and Commercial Services will present an update to this meeting.	On-going	
<b>7</b>	Recycling Bring Sites	At the April 2015 meeting consideration was given to a report outlining the outcomes of a survey of users of the sites. As part of those discussions it was agreed that there was little prospect of the County Council funding a replacement for Dean Pit. It was agreed that work to explore ways in which an alternative facility could be provided should continue and the committee kept advised of progress.	On-going	